

April 30, 2013

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| <b>DIRECTIVE:</b> | <b>JOB CORPS PRH CHANGE NOTICE NO. 12-16<br/>AND RELATED PAG CHANGES</b> |
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**TO:**

- ALL JOB CORPS NATIONAL OFFICE STAFF
- ALL JOB CORPS REGIONAL OFFICE STAFF
- ALL JOB CORPS CENTER DIRECTORS
- ALL JOB CORPS CENTER OPERATORS
- ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
- ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:**

ROBERT W. PITULEJ  
Acting National Director  
Office of Job Corps

**SUBJECT:**

Policy and Requirements Handbook (PRH) Chapter 1, Section 1.2, R8,  
Essential Admissions Requirements, Exhibit 1-1, and Addition of  
Appendix 109

1. Purpose. To align the Job Corps definition of eligible homeless youth with the McKinney-Vento Homeless Assistance Act as amended by S.896 – The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009.
2. Background. The McKinney-Vento Homeless Assistance Act was established to engage the federal government in addressing the needs of the homeless, a largely under-represented population throughout the country. The Act acknowledges homelessness as a national problem, requiring a range of services to lower the homeless rate and strive for prevention. Services to be afforded include: job training; primary health; education; and permanent housing.
3. Reference. McKinney-Vento Homeless Assistance Act as amended by S.896 – The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009.
4. Explanation of Change(s).
  - a. PRH Chapter 1, Section 1.2, R8. Essential Admissions Requirements, incorporate the definitions of “homeless,” “homeless individual,” and “homeless person” from the McKinney-Vento legislation.
  - b. Appendix 109 contains the entire Act, and has been added as a reference for Admissions Counselors.
5. Explanation of PAG Change.

PAG Chapter 1, Section 1.2, R7. Essential Admissions Requirements has been updated to reflect the change to the PRH.

6. Action. Addressees are to ensure this Change Notice is distributed to all appropriate staff.

7. Effective. Immediately.

8. Inquiries. Inquiries should be directed to Marcia Hampton at (202) 693-2626 or [hampton.marcia@dol.gov](mailto:hampton.marcia@dol.gov).

#### Attachments

A – PRH Cover

B – PRH Table of Contents

C – PRH Chapter 1

D – PRH Exhibit 1-1

E – PRH Appendix 109

F – PAG Chapter 1